

Approved July 2, 2009

JAMES RIVER SWCD MONTHLY MEETING  
Board of Directors Meeting  
June 4, 2009

James River Soil and Water Conservation District held its monthly board meeting on June 4, 2009, at the Chesterfield Extension Office. Chairman Don Bagshaw called the meeting to order at 6:00 PM. Linda McAllister opened with an invocation.

Attendees were:

*Directors:* Don Bagshaw, Margie Davis, Chris Elko, Charles Skalsky, Scott Reiter  
*Associates:* Mike Likins, George Beadles  
*Staff:* Linda McAllister, Dan Lee  
*Agency Partners:* Carrie Hagin (DCR), Anthony Howell (NRCS),  
*Absent:* W.D. Kreider, John Kinch  
*Guests:* None

**Public Comments: None**

**AGENCY REPORTS:**

**FSA** – Joan Poore provided a written report and led a discussion on the FSA election in Chesterfield County.

**NRCS** – Anthony Howell provided a written report for the meeting packet. Points of the report were discussed, with emphasis on the Organic Initiative. A nationwide audit on EQUIP and WHIP contracts will be starting on June 12<sup>th</sup>.

**DCR** – Carrie Hagin included a written report in the meeting packet. She discussed how the Technical Assistance requests were approved by the VSWCB on May 28<sup>th</sup>. They will be discussed at the June 8<sup>th</sup> VASWCD board meeting. Quarterly reports are due to DCR by July 15<sup>th</sup> and all data should be entered in the tracking program no later than July 17<sup>th</sup>.

Don Bagshaw, Chairman, requested to amend the agenda to include an Executive Session to discuss personnel matters. The item was added after the Business Items.

**BUSINESS ITEMS:**

**Approval of Meeting Minutes of May 7, 2009:** A motion was made to approve the May 2009 meeting minutes as presented. Motion made: Margie Davis Seconded: Charlie Skalsky Motion passed.

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**Treasurer's report April 2009:** Linda McAllister presented the treasurer's report. A motion was made to accept the report. Motion made: Charlie Skalsky Second: Chris Elko Motion passed.

**Conservation Plans:** None

**Cost Share:** Report is in the packet

**Secondary Considerations:** The Ag Committee recommended one change to the current secondary considerations. The current considerations rely on the Cost Efficiency Factor as a determination value. The correct factor is the Conservation Efficiency Factor. A motion was made to approve the secondary considerations as amended by the Ag Committee. Motion made: Scott Reiter Seconded: Margie Davis Motion passed.

**Annual Plan of Work 2009-2010:** The draft of the Annual Plan of Work was reviewed and discussed. The District will be doing a new 5 year plan prior to December 2009. A motion was made to accept the Annual Plan of Work as presented. Motion made: Margie Davis Seconded: Chris Elko Motion passed.

**Grant Agreements:** Carrie brought copies of the 2009-2010 Grant Agreement. She addressed the Nonpoint Source Implementation Assistance agreement, indicating that funding should be about level from the previous year. Changes were discussed. A motion was made to accept both the Operational and Nonpoint Source agreements. Motion made: Margie Davis Seconded: Charlie Skalsky Motion passed.

**Executive Session:**

**EXECUTIVE SESSION:** Motion to go into Closed Meeting as provided for in the Code of Virginia Section 2.2-3712 to discuss personnel issues of the James River Soil and Water Conservation District.

Motion carried.

**Motion: Scott Reiter**

**Second: Chris Elko**

**2008**

**Meeting date: June 4,**

### **CERTIFICATION OF CLOSED (EXECUTIVE) MEETING**

WHEREAS, the James River Soil and Water Conservation District has convened a closed (executive) meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

**WHEREAS, 2.2-3712 of the Code of Virginia requires a certification by the James River Soil and Water Conservation District that a closed meeting was conducted in conformity with Virginia law;**

**NOW, THEREFORE, BE IT RESOLVED** that the James River Soil and Water Conservation District hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the James River Soil and Water Conservation District.

**VOTES**

**AYES:** Charles Skalsky, Chris Elko, Margie Davis, Don Bagshaw, Scott Reiter

**NAYS:** 0 \_\_\_\_\_

**ABSENT DURING VOTE:** W.D. Kreider

**ABSENT DURING MEETING:** W.D. Kreider

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Linda McAllister, JRSWCD

A motion was made by Margie Davis and seconded by Chris Elko to reconvene into open session. Only personnel matters were discussed. Motion carried. Meeting reconvened.

**Project Reports:**

**Rain Barrels – Additional workshop:** Dan reported that the turnout has been good and due to a waiting list we are partnering with South Centre Corridors RC&D for an additional workshop in June. Linda reported on an educational opportunity that the District will be assisting with by doing a rain barrel demo for teachers.

**Area III Meeting-Financial Report:** A written report was provided in the packet.

**Farmer Cookout:** The District will host a cookout for agricultural producers to provide information on the new program year. The cookout is scheduled for July 16<sup>th</sup>. Dan encouraged director participation.

**Appomattox River Park Grand Re-opening:** Prince George hosted an event opening the educational pavilion at the Appomattox River Park, which the District staff attended.

**DISTRICT REPORTS:**

**Committee Reports:**

**Agriculture:** No additional report

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**Finance:** No additional report

**Personnel:** Discussion of personnel needs to be addressed further with the personnel committee

**Strategic Planning:** No additional report

**Nominating Committee:** No activity

**Staff:** Dan reported concerns with training opportunities to achieve Level 1 Conservation Planning.

**Directors:** No Reports

**ADJOURNMENT:** With there being no further business, a motion was made to adjourn the meeting. Motion made: Charles Skalsky Seconded: Chris Elko Meeting was adjourned.

Respectfully submitted,

Linda McAllister  
District Administrator

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Don Bagshaw, Chairman

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